

# N5 Business Management

## Key Dates and Course Components

Term 1 - Marketing Assessment

Term 2 - Operations Assessment

Term 2 - Prelim - November 2019

Term 3 - Human Resources and Finance Assessment

Term 3 - Complete SQA Assignment - deadline 1 March 2019 - 30 marks

Prelim: November 2019

SQA Exam: 16 May 2019 - 2 hours - 90 marks

## 6 Top Tips for Success!

- Read over and review your notes every night
- Write down a summary or bullet point the key facts as you read
- Use past papers to improve your exam technique
- Use the traffic light end-of-topic sheets to identify areas you need to work on
- Ensure you know the **command words** and how to use them
- Don't leave your revision until the last minute - start now!

## Departmental Support Mechanisms

- Past paper questions provided
- Leckie & Leckie N5 Course Notes book issued for use at home
- Homework issued weekly in form of past paper questions
- No formal study support but staff available for extra help at **any time**
- Exam techniques and command words taught in class

## Online Resources

- Bright Red books digital zone
- SQA Understanding Standards
- BBC Bitesize N5