



Supporting Senior Pupils

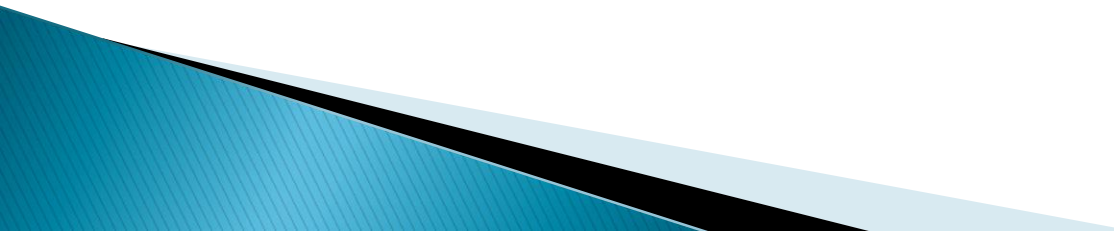
S5 and S6 Pupils

The Philosophy

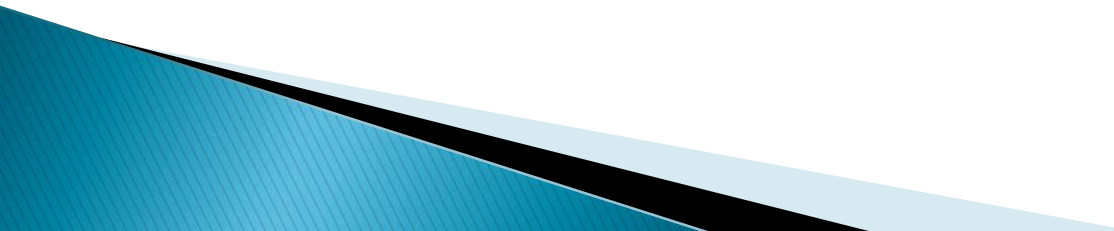
“Making the link between the classroom and workplace can help young people to see the relevance of their learning and understand the contribution that they can make to their schools and colleges, to their community and to the economy.”



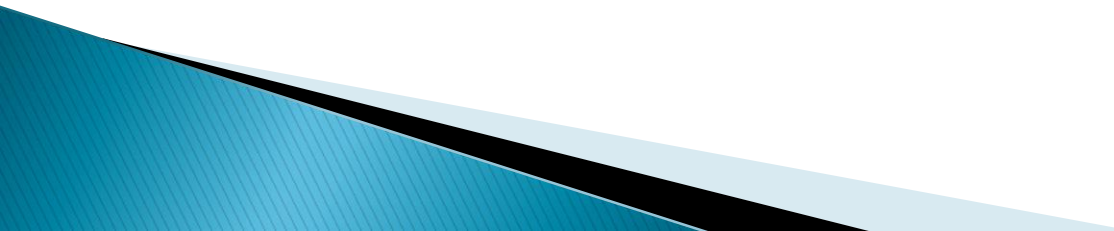
The Purpose

- ▶ The purpose for SSR meetings is to provide clear support for pupils who are struggling to meet the standards expected in the senior phase.
 - ▶ The process reflects the world of work and aims to develop greater responsibility in our young people.
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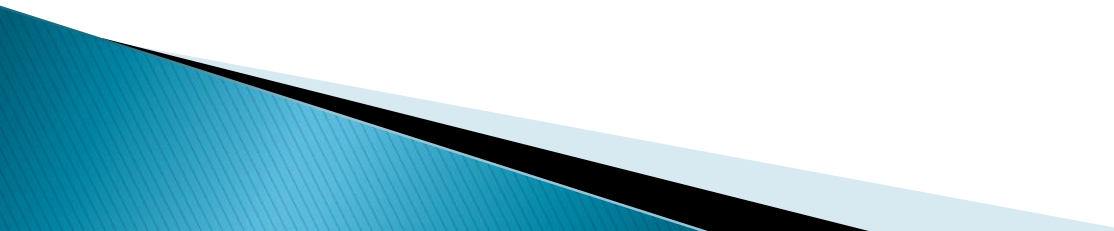
The Process

- ▶ If your class teacher believes you should be involved in the *Supporting Senior Pupil* process then they will discuss this with you and the Principal Teacher of that subject.
 - ▶ Your Guidance teacher will also be informed and you will begin the process.
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Criteria for a SSP meeting

1. Homework default
 2. Truancy- including period by period and personal support
 3. Pattern of Late coming
 4. Disruptive behaviour
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SSP

- ▶ **Level 1** - SSP referral- Class teacher/PT/PT Guidance
 - ▶ **Level 2** - Meeting - DHT, PT Guidance
 - ▶ **Level 3** - Meeting - Headteacher, PT Guidance, Parent or Carer
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SSP Meeting 1

Meeting 1– Official Warning

Present : PT Guidance, (and PT Curriculum where appropriate)

Action

- ▶ The nature of concern will be discussed with you
- ▶ An action plan with specific targets and within a specific time period will be agreed.
- ▶ Pupil checks in with PT Guidance once a week for the next 3 weeks to discuss progress.
- ▶ Parents contacted via formal letter

SSP Meeting 2

Meeting 2 – *Final Formal Warning*

Present: DHT and PT Guidance

Action

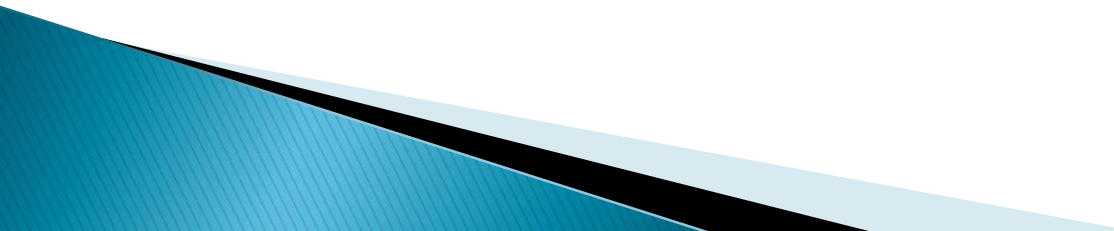
- ▶ Highlight previous concerns not being addressed
- ▶ Specific targets agreed and set by DHT
- ▶ Pupil checks in with DHT once/twice per week for 3 weeks
- ▶ Parents contacted by telephone (DHT)

SSP Meeting 3

Meeting 3 – Alternative Provision/Leavers Form

Present: Head Teacher, PT Guidance, Parent/Carer

Action

- ▶ At this meeting alternative provision will be discussed. This may include work experience, college link courses and/or part time employment
 - ▶ A leavers form will be completed
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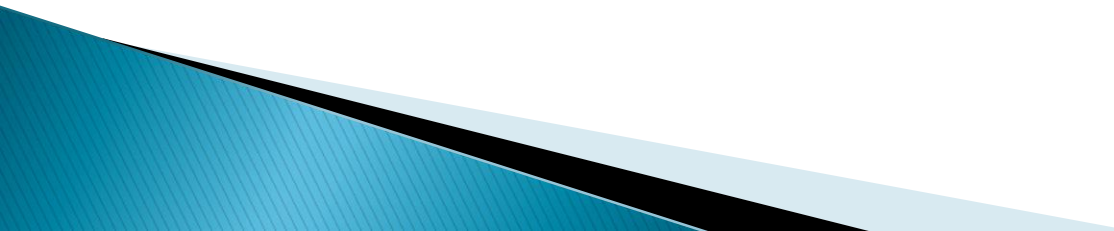
Homework Default

Homework defaults:

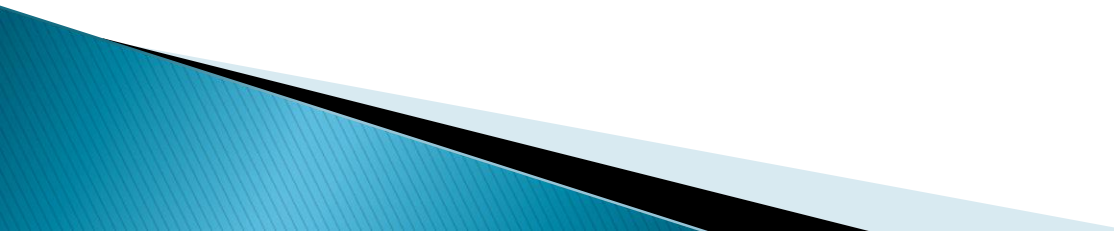
- Not handed in (repeatedly)
- Handed in late
- Unacceptable standard



Truancy

- ▶ As in the work place, unauthorised absence is unacceptable behaviour
 - ▶ If you truant from a class then the SSP process will be started
 - ▶ It is your responsibility to ensure you are on the register within each of your classes
 - ▶ Failure to give a legitimate reason for absence will result in you commencing the SSP process
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Late coming

- ▶ If you are late 3 times or more over a two week period - including individual periods, this will be recorded and text messages sent home
 - ▶ You will be informed that if you are late again 3 or more occasions in a fortnight the SSP process will start.
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Disruptive Behaviour

- ▶ Senior pupils are role models in the school community therefore any disruptive behaviour that requires a referral to a PT or a DHT will result in a SSP meeting immediately.



Remember...

The Supporting Pupil Process is something that will occur if you have chosen not to give your full commitment to S5 or S6.

It is not for those young people who are finding their work difficult or have failed an assessment, test or exam.

It is our aim to ensure everyone achieves the best they are capable of.

