

PERTH HIGH SCHOOL



Finance & Fundraising Committee Meeting

Minutes of the Finance & Fundraising Committee meeting on Wednesday 4th September 2019

MINUTES

Present: T Pupillo, S Molley K Stewart, G Frame, A Binning, P Anderson, V Neilson

T Pupillo opened the meeting and welcomed everyone.

-S Molley distributed copies of minutes from the previous meeting for approval, along with a copy of the School Fund financial statement to the committee.

-Minutes from previous meeting were approved.

- Due to the departure of committee member N Sturrock an invitation will be emailed out to all staff for a new member.

-The committee discussed the School Fund financial statement.

The outstanding balance of several trips from the previous minutes was discussed and decided that a combination of money from the general and hardship fund would cover this cost.

An additional outside donation has been received to help the hardship fund and enabling pupils to go on trips and will help cover the outstanding balance from London trip 2017.

‘Spirit of School’ Trip outstanding balance will be paid by the general fund.

The School Fund has received a donation from the Hunter Foundation. S Molley to clarify with the foundation the criteria under which the donation can be used.

It was decided that some money from the School Lockers fund will be moved into the general fund.

The funding of a pupil’s ‘cost of a school day’ was discussed. T.P will discuss with other Head Teachers about their schools practice and report back to committee.

The school UCAS fund has an outstanding balance due to the non-requirement of schools to pay VAT on applications, SM to clarify with Finance about the transfer of balance to VAT. It was decided that in future all pupils are to pay directly online to UCAS.

The outstanding balance of the STEM fund is to be transferred into the general school fund.

-TP thanked SM for all her continual hard work in the management of the School Fund.

- **AOB** – There were no new bids for discussion.

T Pupillo brought the meeting to a close. Date of the next meeting to be Wednesday 30th October 2019.